



SAMPLE ACCEPTANCE INSTRUCTIONS

1. PURPOSE AND SCOPE

The purpose of this instruction is to determine the "acceptance criteria of the samples" for the samples to be tested, which are delivered by hand or by cargo by the customers for the purpose of analysis.

2. DEFINITIONS

2.1. Test piece: A piece prepared for testing, test sample, sample.

2.2. Piece: Welded or non-welded material which must be machined in order to extract test pieces (test samples, samples) suitable for testing from it.

3. RESPONSIBILITY

Laboratory Manager

Laboratory Supervisor

Laboratory Test Personnel

4. IMPLEMENTATION

These instructions are applied by all examiners who visit the company for the purpose of examination.

4.1 In the inspections carried out by the inspection staff at the production site; samples are taken within the framework of the principles specified in TS 2756 standard and in the quantities specified in the sample selection table.

4.2 If there is no information on the sample selection table for the product under examination, the amount of product specified in the relevant standard of the product under examination is selected.

4.3 Regarding sample selection; If there is no information in the sample selection table or in the relevant standard of the product, the general inspection level specified in TS 2756 standard is taken into consideration. In this case, single layer sampling method is applied. If the inspection is the first inspection, samples are taken according to the normal inspection method in case of strict inspection interim inspection.

4.4 Witness samples of the same specification and quantity as the selected samples are selected.

4.5 All selected samples are packed or packaged in such a way that they cannot be swapped or damaged during transport.

4.6 A sample label is affixed to the packed or specially packaged samples.

4.7 One group of the identified samples is left at the company as a witness, the other group is sent to the relevant subcontractor laboratory.

4.8 Samples taken from the company are specified in the sampling report in terms of type, class, type, quantity and characteristics. The report is issued in 3 copies. The report is signed by the company official and the inspection committee. The original report is kept by the inspection team and the other 2 copies are kept by the company officials. One copy of the report kept by the company is sent to the relevant subcontractor laboratory together with the samples.